

APPENDIX A – FLIGHT DEPARTMENT SAFETY REPORT

REPORT No. ____

CLASSIFICATION:	<input type="checkbox"/> FLIGHT	<input type="checkbox"/> NON-FLIGHT					
IDENTIFICATION OF THE AIRCRAFT							
Make	Model	Tail Number	Serial Number	Total Time	Other		
CIRCUMSTANCES							
<u>Date:</u>	<u>Location:</u>	<u>Remarks:</u>					
SELECT THE CATEGORIES CONCERNED							
<u>Flight Phase:</u> <input type="checkbox"/> Towing <input type="checkbox"/> Pre-flight Inspection <input type="checkbox"/> Refuelling <input type="checkbox"/> Start-up <input type="checkbox"/> Taxiing <input type="checkbox"/> Take-off <input type="checkbox"/> Climb		<input type="checkbox"/> Cruise <input type="checkbox"/> Descent <input type="checkbox"/> Final Approach <input type="checkbox"/> Landing <input type="checkbox"/> Engine shutdown <input type="checkbox"/> Post-flight insp.		<u>Flight Conditions:</u> <input type="checkbox"/> VFR <input type="checkbox"/> IFR <input type="checkbox"/> VMC <input type="checkbox"/> IMC <input type="checkbox"/> Mountain <input type="checkbox"/> Over water <input type="checkbox"/> Day <input type="checkbox"/> Night <input type="checkbox"/> Icing <input type="checkbox"/> Storm		<u>Mission Type:</u> <input type="checkbox"/> Training <input type="checkbox"/> Ferrying <input type="checkbox"/> Transport of passengers <input type="checkbox"/> Inspection flight <input type="checkbox"/> Aerial work <input type="checkbox"/> Night flight <input type="checkbox"/> Night flight with NVG <input type="checkbox"/> Emergency proc. training	
<u>Other:</u> <input type="checkbox"/> Non-Flight Related Safety Event <input type="checkbox"/> Crisis Event Resulting in Injury or Death							
DESCRIPTION OF THE SAFETY or CRISIS EVENT							
Explain how the event occurred, why it occurred and why it did or did not result in an accident or crisis:							

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FLIGHT CONDITIONS RELATING TO SAFETY or CRISIS EVENT	
Only complete if event occurred during flight:	
Actions taken to manage the event	
Proposals to prevent the event from reoccurring	
FEEDBACK TO THE REPORTER	
SIGNATURES	
<u>Event Reporter(s):</u>	<u>Safety Manager:</u>